



Class and Workshop Registration and Grant Application Policy

For each class or workshop, the Centre d'art determines the days for registration and grant application submissions. Aside from these days, the Centre d'Art does not accept registrations or grant applications.

For all classes, an annual registration of 500 gourdes is required. The year starts in January and ends in December.

The cost of the workshop or class can vary. It is set by the Centre d'Art depending on the cost of necessary material. The Centre d'Art provides all the material for classes and workshops.

Payments must be made up front before the start of classes. It is possible to have a staggered payment plan on the condition that this is jointly agreed upon with the administration of the Centre d'Art.

For each class or workshop at the Center, grants are possible via application. The number of grants awarded will be indicated in advance by the Centre d'Art. The procedure below details the grant awarding policy.

GRANT AWARDING POLICY

The purpose of this procedure is to promote transparency and equity in the awarding of grants to the Centre d'Art. The goal of this procedure is to outline a process without actually further complicating formalities or creating new obstacles for potential candidates. The Centre d'Art's goal is to give motivated, diligent and talented people from all backgrounds access to classes.

1. The grants are obtained via application to the Centre d'Art. The application is made up of a **short questionnaire** (available at the Centre d'Art, upon email request or downloadable on Facebook https://www.facebook.com/Le-Centre-dArt-1493019994304870/?ref=aymt_homepage_panel or our website) and **3 to 5 works by the applicant** (format up to the applicant – digital, paper or other)
2. The requests will be evaluated by a committee made up of at least 5 people (cultural institutions, artists or private sector). The applications will be presented to the committee without revealing the applicant's identity – applicants are requested to hide their signatures on their works before submitting them to the Centre d'Art in order to facilitate the process.
3. The applicant is invited to include any other additional documents to their file as long as this material helps to support their request and show their motivation (recommendation letter, etc.)
4. Even for grant recipients, the annual registration fees for the Centre d'Art in the amount of HTG 500 must be paid before the beginning of classes in order to confirm student participation.